

Protocol for Contacting Emergency Personnel for a Student in Crisis

If a student expresses suicidal ideation (to include thoughts having occurred in the last 72 hours, plans, intent, and/or access to means to harm self), or that someone is currently causing or threatening harm to them, or they are experiencing a medical emergency, immediately:

1. Call 911 to request a welfare check/emergency medical services (EMS) for student. The police dispatcher will assist you in reaching the appropriate location/jurisdiction. It will be important to provide as many details as possible about the person in crisis, to include the following (ask the student for any details you are unsure of):
 - Student's full name
 - Student's cell phone number
 - Date of birth or approximate age
 - If student is alone, or if there are any other parties present
 - Address/stated location if student is not at home
 - Any quotes and identified methods of harm
2. After finishing with the 911 call, contact NOVA Police at 703-764-5000 to advise them that you requested a welfare check (share which police department you spoke to so NOVA PD can follow up and assist further), and provide SID if you have the ability to do so
3. Complete a [Student Needing Assistance Reporting Form](#) regarding the above incident if crisis is mental health-related
4. Contact [The Office of Wellness and Mental Health](#) to receive support for yourself